

George Carey Church of England Primary School

Curriculum and Standards Committee

Terms of Reference

The committee aims to fulfil its duty of care to George Carey pupils by securing

- the highest possible standards of attainment and progress.
- their health, safety and well being

It does this by working with the school

- to maintain a rigorous monitoring of performance in relation to the vision for the school, learning, teaching and assessment;
- to maintain oversight of the process for identifying targets and improvement and monitoring the school's progress in achieving them

The Governing Body, at a quorate meeting, will review annually:

- The constitution of the committee and its membership
- The committee's terms of reference, including delegated powers

The committee members must ensure:

- There is a named chair, elected annually.

The chair must ensure:

- There is an agenda for each meeting, agreed with the Headteacher and circulated not less than seven days in advance.
- The meetings are properly clerked (the clerk may be a governor, but not the Headteacher)
- Minutes are produced and published. Draft minutes are emailed to committee members prior to the next meeting.
- These are stored as a hard copy by the clerk and kept in school.
- A separate copy emailed to Cathy Rees (Business Manager)
- Voting is properly conducted. The chair has a second casting vote except in where the chair is an associate member (only full governors may have a casting vote)
- Confidentiality is maintained.

Terms of Reference

Curriculum

- In collaboration with the staff, to review the policies and provision for the curriculum in the light of statutory obligations regarding the National Curriculum and Early Years Foundation Stage (excepting those areas within the remit of the Spirituality committee – R.E, Collective worship, PSHE, Sex Education)

Special Educational Needs

- To receive an annual report from the SENCo/link governor for SEN to ensure that the requirements of children with special needs are being met as laid out in the SEND Code of Practice 2014 and that inclusive policies and practices are in accordance with EHCP.
- To ensure that the school meets the requirements of the Equality Act 2010
- To contribute to the curriculum component of the School Development Plan, to monitor its implementation and support the schools's evaluation cycle.

Academic Standards

- To receive and analyse reports from the Headteacher and other staff on the delivery of the National Curriculum, including testing and assessment arrangements
- To receive and review termly reports from the Headteacher on year group achievements in the core subjects from year 1 upwards. AS well as SEND and Pupil Premium.
- To receive and review annual assessments from the Headteacher for the Foundation Stage.
- To consider the relevant annual Key Stage targets for pupil attainment and achievement, and report these to the full governing body.

Behaviour

- In collaboration with senior staff, to review the policies and systems for promoting and maintaining good order in the school, including those for behaviour, exclusion, anti-bullying, racism, sexism, and control restraint.
- To receive a termly report from the Headteacher within his report to governors on the number and nature of incidents of bullying, racism or sexism and exclusions and the actions taken regarding victims and perpetrators.

Membership

- Membership of the Standards and Curriculum committee shall be no fewer than three governors plus the Headteacher
- All members of the Governing Body are welcome to attend the committee meeting; all members of the committee are entitled to vote.
- As the need arises, the Standards and Curriculum committee may invite advisors, either staff from within school or external advisors, to attend meetings.
- The Governing Body retains final responsibility for any decisions taken by its committees

These terms of reference

Agreed – February 2015

Review date – February 2018